



## Environmental Education Internship Position Description

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| <b>Position:</b>   | Environmental Educator  |
| <b>Status:</b>     | 20-40 hours/week  |
| <b>Start date:</b> | September 4, 2018   |
| <b>End date:</b>   | seasonal or year long   |
| <b>Benefits:</b>   | Stipend: up to \$800/month<br>Extensive in-house training and professional development<br>\$200 stipend available for related workshops or trainings (for year long positions)<br>15 days off paid vacation (for year long positions)<br>Granite Gear daypack upon completion |

The Environmental Educator will join a friendly, dynamic staff that is dedicated to carrying out Hartley Nature Center's mission of inspiring lifelong connections with nature through education, play and exploration.

### Duties:

- Teach environmental education programs to diverse audiences, including school field trips, nature-based day camp, and occasional adult or family programs.
- Participate in trainings on EE curricula, outdoor learning, behavior management, etc.
- Contribute to projects, such as planning and implementing of special events, organizational newsletter, caring for native plant gardens, live animal exhibits, monarch butterfly exhibit, etc.
- Engage in professional development opportunities to deepen understanding of nature, environmental education and nature center administration.

### Qualifications:

- Degree (or in progress) in environmental studies, education, sciences or related field
- Genuine interest in working with children in the outdoors
- Experience teaching environmental education or outdoor recreation
- Effective written and oral communication skills
- Ability to relate with people of all ages and abilities in a positive manner
- Ability to work independently as well as part of a team
- Availability to work occasional evenings and weekends

### Application Procedure:

More information is available on our website ([www.hartleynature.org](http://www.hartleynature.org)). Applicants please include a cover letter, resume and a minimum of two professional or educational references. Please direct applications or inquiries to:

Tiffany Smith, Education Director  
**Hartley Nature Center**  
3001 Woodland Ave  
Duluth, MN 55803  
(218)-724-6735  
[education@hartleynature.org](mailto:education@hartleynature.org)