



Environmental Education Internship Position Description

Position:	Environmental Educator
Status:	Full-time, 40 hours/week
Start date:	May 26, 2020
End date:	May 31, 2021
Benefits:	Stipend: \$800/month Extensive in-house training and professional development \$200 stipend available for related workshops or trainings (for year long positions) 15 days off paid vacation Granite Gear daypack upon completion

The Environmental Educator will join a friendly, dynamic staff that is dedicated to carrying out Hartley Nature Center's mission of inspiring lifelong connections with nature through education, play and exploration.

Duties:

- Develop and teach environmental education programs to diverse audiences, including school field trips, nature-based day camps and occasional adult or family programs.
- Participate in trainings on EE curricula, outdoor learning, behavior management, lesson plan development, etc.
- Contribute to projects, such as planning and implementing of special events, caring for native plant gardens, live animal exhibits, monarch butterfly exhibit, etc.
- Engage in professional development opportunities to deepen understanding of nature, environmental education and nature center administration.

Qualifications:

- Genuine interest in working with children in the outdoors
- Experience teaching environmental education or outdoor recreation
- Effective written and oral communication skills
- Ability to relate with people of all ages and abilities in a positive manner
- Ability to work independently as well as part of a team
- Availability to work occasional evenings and weekends

Application Procedure:

More information is available on our website (www.hartleynature.org). Applicants please include a cover letter, resume and a minimum of two professional or educational references. Please direct applications or inquiries to:

Tiffany Smith, Education Director
Hartley Nature Center
3001 Woodland Ave
Duluth, MN 55803
(218)-724-6735
education@hartleynature.org