



Summer 2020 Procedures

In order to keep campers, volunteers and staff as safe as possible we will be implementing the following procedures:

Grouping of campers

Campers will be grouped by age (4-5 years, 6-7 years, 8-9 years, 10-12 years). Campers will stay in these age groups throughout the day and during extra care options such as Early Care, Lunch Bunch and After Care.

Each small group will be limited to 10 people total. This will generally be 8 campers, 1 teacher and 1 assistant, but may include 9 campers, 1 staff and an assistant within eyesight.

Each classroom will use the outdoors as the primary gathering space and have its own hand washing station. Groups will use assigned indoor classroom spaces in the event of severe weather.

Hand Washing:

Hand washing stations will be located at each outdoor classroom. Campers will wash hands (at a minimum) upon arrival, before and after eating snacks, after touching any program materials, after each restroom use and before departing for the day. Teachers will carry hand sanitizer that may be used as needed when a hand washing station is not available.

Drop Off: Parents will park and walk their campers to the greeter, stationed near the parking lot. The greeter will direct parents and campers to appropriate outdoor classrooms. Parents will be asked to wear masks and use one-way trails to and from the classrooms. Camp teachers will ask screening questions and take the child's temperature. The camp teacher will sign the camper in (touch-free for parents).

Pick Up: Parents (wearing masks) walk to outdoor classrooms to gather campers. Campers wash their hands and the camp teacher signs the camper out.

Sanitization:

Staff will sanitize all commonly touched surfaces multiple times throughout the day. Any equipment used during camp will not be shared among campers and will be properly sanitized.

Face Masks:

Staff will wear face masks when physical distancing of more than 6 feet is not possible. We ask that campers ages 6+ wear face masks when unable to physically distance, as long as they are able to reliably wear, remove and handle masks in accordance with the CDC guidelines. For example: campers will not need to wear masks while biking or free playing at a distance. They will need to wear masks if the groups are indoors or campers have to gather close together. Masks will need to be washed or replaced daily.

Snack and Lunch: Campers need to bring a labeled water bottle and snack. Hartley Nature center will not be providing a snack if a child does not have one. Children will physically distance as they eat their snack and lunch (if applicable).

Sick Policy:

Parents are expected to monitor the health of their child and keep them home if they or a family member are exhibiting any of the following symptoms:

Cough	New loss of taste or smell
Fever	Nausea
Chills	Vomiting
Muscle Pain	Diarrhea
Sore throat	Shortness of breath or difficulty breathing

If a camper or staff comes down with COVID-like symptoms, they will need to stay home for 14 days and be encouraged to contact their doctor for a COVID-19 test. If a camper or staff tests positive for COVID-19, Hartley Nature Center will follow the following procedure:

- Notify local health officials, staff, and families immediately of a possible case while maintaining confidentiality.
- Close down programming for the remainder of the week to allow for cleaning and disinfection
- Sick staff or participants may not return until they have met CDC criteria to discontinue home isolation.
- Inform those who have had close contact with a person diagnosed with COVID-19 to stay home and self-monitor for symptoms and to follow CDC guidance if symptoms develop.

If a camper becomes sick during camp, they will be isolated from other campers and monitored by staff. Sick campers will need to be picked up within 30 minutes. We ask that arrangements for unexpected need for pick up are in place and that pick up will take place as soon as possible. Parents should make sure to communicate to staff if the emergency contact for the day has changed so that campers are picked up within the 30 minute window if they become ill.

These procedures may be modified at any time based on the recommendations from the MN Department of Health and CDC. An additional COVID-specific waiver will be required for participation. HNC reserves the right to cancel camp at any time if we are not able to safely teach your children.

We look forward to exploring in nature with your children this summer!