



## Environmental Educator Fall Position Description

**Status:** Part Time, approximately 5 hours/week  
**Time:** Approximate start mid-September, end November

The Environmental Educator will join a friendly, dynamic staff that is dedicated to carrying out Hartley Nature Center's mission of inspiring lifelong connections with nature through education, play and exploration.

### **Duties:**

- Develop developmentally appropriate, child-centered programming for a weekly nature and standard-based program
- Programs run 9a-12p or 1-4p on Wednesdays
- Attend occasional staff meetings, dates to be determined based on staff availability

### **Qualifications:**

- Current certification in First Aid and CPR, or willingness to complete
- Experience teaching environmental education or outdoor recreation
- Effective written and oral communication skills
- Ability to relate with people of all ages and abilities in a positive manner
- Ability to work independently as well as part of a team

### **Application Procedure:**

More information is available on our website ([www.hartleynature.org](http://www.hartleynature.org)). Applicants please include a cover letter, resume and a minimum of two professional or educational references. Please direct applications or inquiries to:

Jenni Stafford-Faris, Assistant Education Director  
**Hartley Nature Center**  
3001 Woodland Ave  
Duluth, MN 55803  
(218)-724-6735  
edassistant@hartleynature.org