



## **Nature Nook Programming Procedures**

In order to keep participants, volunteers and staff as safe as possible we will be implementing the following procedures:

### **Group Numbers**

The program will be limited to 25 participants including one staff. Participants will receive a self screening tool prior to arrival and will be asked to self screen before attending the program. Participants will sign in (touch free) upon arrival. Logs will be kept 60 days.

The program will use the yurt as a place to drop off items and will plan to be outside the entire time.

### **Weather:**

In the event of severe inclement weather the program will be cancelled. Participants will receive email notification of cancellation, a text message and it will be posted on our facebook page. Notification will go out as soon as possible.

In the event of inclement weather that does not require cancellation, the class may use the yurt if the class does not exceed 18 participants (the amount that can reasonably fit inside the yurt and can distance 6 feet from one another). Participants above the age of 5 will be required to wear a mask when inside the yurt.

### **Hand Washing:**

A hand washing station will be located at the yurt where participants will be asked to wash or sanitize their hands (at a minimum) upon arrival, after touching any program materials, after each restroom use and before departing for the day. The teacher will carry hand sanitizer that may be used as needed when a hand washing station is not available.

### **Face Masks:**

All participants and Staff above the age of 5 will be required to wear face masks when unable to physically distance at least 6 feet, as long as they are able to reliably wear, remove and handle masks in accordance with the CDC guidelines.

### **Sanitization:**

Staff will sanitize all commonly touched surfaces before and after use (benches, compost toilets, toys used in the Playscape). Any equipment used during the program will not be shared among participants and will be properly sanitized.

**Wellness Policy:**

Participants will not be allowed to attend if they are ill or have come into contact with someone who has tested positive for Covid-19 in the past 14 days. Participants will receive a self screening tool prior to arrival and will be asked to self screen before attending the program.

**Closures**

Our aim is to continue to provide programming--as long as it is safe and feasible to do so. However, as circumstances change this plan may also change. As we determine the ever evolving level of mitigation required to keep staff and children safe and healthy, we will continue to monitor the St. Louis County and Duluth [rates of COVID-19](#) and the recommendations and requirements of our local and state public health officials.

Depending on circumstances and Department of Health recommendations, it's possible that Nature Nook could be closed one or more times for a quarantine due to teacher, child, or other Hartley staff member testing positive for COVID-19.

Nature Nook will also cancel in the event of severe inclement weather (lightning or downpouring rain).

**Financial Policies Related to COVID-19 Related Closures**

Hartley Nature Center will not be issuing refunds due to closure or missed programs due to illness, quarantining or other reasons.

**These procedures may be modified at any time based on the recommendations from the MN Department of Health and CDC. HNC reserves the right to cancel the rental at any time if we are not able to safely offer a rental space.**

- Participants that arrive or become symptomatic while at the event will be required to leave along with individuals from their household.
- Social distancing required for individuals not from the same household.
- These HNC policies will be communicated with participants before arrival to the rental.