



Hartley Nature Preschool

2021-22 Application for Enrollment

Application Calendar and Procedure



Before February 1, 2021—Enrollment Lottery

To enter the enrollment lottery for Hartley Nature Preschool, please complete this Enrollment Application Form and submit it with the \$25 non-refundable application fee by Feb. 1, 2021. All families, including returning and waiting list families, must submit a new application for enrollment every preschool year. Enrollment is by lottery in the following order 1) currently enrolled and returning children and staff children, 2) children who had a waiting list application on file before Dec. 1, 2018, 3) current and alumni siblings, 4) general public. Placements are made in consideration of optimal learning conditions, such as class balance of age, gender, and diversity.

February 26, 2021—Notification of class placement will be mailed out by February 26, 2021.

March 15, 2021—Non-refundable deposits due

A non-refundable deposit equal to one month of tuition is due by March 15, 2021 to hold your placement. This payment will be applied to May 2022 tuition only and is non-refundable regardless of child’s attendance.

After February 1, 2021—Applications received after the enrollment period will be considered in the order received.

Child’s Name _____ Preferred Nickname _____

Child’s Age on September 1, 2021 _____ Child’s Date of Birth _____ Gender _____

Currently Enrolled Student Sibling of Current/Alumni Student

Waiting List Applicant New Applicant

Please tell us about your family

Parent(s)/Guardian(s) _____

Home Address/City/State/Zip Code _____

Child’s Home Address (if different from above) _____

Home/Cell phone number(s) _____

Email address(es) _____

Work Place(s)/Occupation(s) _____

Work phone number(s) _____

Siblings’ names and birthdays _____

Requests for teachers and/or classmates _____

I am interested in receiving a scholarship to help pay for preschool. Please send me scholarship information for:

County child care assistance (CCAP) State Early Learning Scholarships Hartley Nature Center Scholarships

Class Preference for 2021-22 Preschool Year

Please rank your order of preference.
Children must be 3 years old and toilet-trained by September 1, 2021 to enroll.

Rank	Times/Days	Hours	Tuition per month/year
_____	Mornings, M/W/F	8:30-11:30	\$294/ \$2,646
_____	Mornings, T/TH (3 and young 4 year olds* only!)	8:30-11:30	\$197/ \$1,773
_____	Afternoons, M/W	12:30-3:30	\$197/ \$1,773
_____	Afternoons, T/TH	12:30-3:30	\$197/ \$1,773
_____	Full Days, M/W	8:30-4:30	\$343/ \$3,087
_____	Full Days, T/TH	8:30-4:30	\$343/ \$3,087
_____	Friday Morning Add-on Class (see the box to the right)	8:30-12:30	\$94 / \$846

* Young 4 = a child who turned 4 in June, July, or August

Friday Morning Add-on Class Option

HNP offers a Friday morning class from 8:30-12:30 for those looking for more time at Hartley. Children will bring a morning snack and lunch and will be picked up by 12:30 pm (before rest time). Friday mornings are a chance for lots of outdoor play and learning opportunities beyond what is offered in the child's regular half or full day class. Signing up for the Friday morning class is a school year commitment and enrollment is limited to 16 children.

Indicate interest in adding Friday mornings to your schedule by checking the space below:

_____ **Friday Morning Add-on Class**

Time: 8:30-12:30

Cost: \$94/month (\$846/year)

Please indicate any special educational or health care needs, such as asthma or an allergy, or IEP. Please provide any special care plans such as an IEP or ICCP if possible.

I/we understand that this application for enrollment does not guarantee my child a spot at Hartley Nature Preschool. I/we understand that the Application Fee is not a deposit and that I/we will have to pay a deposit equal to one month of preschool tuition in order to secure my child's spot at HNP if there is an opening for my child.

Signature _____ Date _____

Return your application by February 1, 2021 to:

psdirector@hartleynature.org

or by mail to Hartley Nature Center, 3001 Woodland Ave., Duluth, MN 55803

A \$25 application fee must be submitted with the application. Please pay [online](#), mail a check with your application, or call 218-724-6735 with credit card information and indicate your method of payment below.

I have paid the non-refundable \$25 application fee by:

- Check [Online](#) credit card payment Credit card payment over the phone

For office use only:

Date Received _____ Initials _____

Application fee received by

Check

Credit Card Online Phone

Transaction Number _____

May deposit received on _____