Work & Play in an Incredible Setting...

OUTDOOR & ENVIRONMENTAL EDUCATION
Teach visiting school and community groups; HNC hosts over 10,000 school children annually for a variety of courses. Lead environment-based summer and seasonal camp programs for youth ages 4-12.

CURRICULUM DEVELOPMENT
Work with staff to continually update existing curricula and create new programming.

ADMINISTRATION
Participate in the administrative aspects of a non-profit nature center, including scheduling, fundraising, and committee meetings.

EXHIBIT DESIGN AND LIVE ANIMALS
Design and maintain interactive displays in our exhibit hall or work with our resident animals.

SUSTAINABLE TECHNOLOGIES
Learn about the rationale behind our building design, elements of sustainable design and materials and sharing your knowledge with others.

STEWARDSHIP
Try your hand at invasive species removal, native landscaping, or wildlife monitoring.

HARTLEY PARK
Work and play in our huge outdoor classroom of 660 acres. Explore the nationally-renowned Superior Hiking Trail along maple-lined ridges, splash through vernal ponds or pristine Tischer Creek by foot, snowshoe, ski, bike or kicksled!

Application

Think you’re ready for the best job you’ll ever have?
Send us your application! We accept application materials year-round. Please submit:

- Cover letter describing career goals and interest in this program
- Resume
- A minimum of two professional or educational references

Direct applications or questions to:
Education Director
education@hartleynature.org
218-724-6735

www.hartleynature.org
What We Do...

Our mission at Hartley Nature Center is to inspire lifelong connections to nature through education, play and exploration.

The intern program at Hartley Nature Center seeks to provide the place, space and time for new environmental educators to polish their craft while gaining a holistic perspective of the center.

Interns are asked to contribute their energy towards teaching, completing self-directed projects and sustaining a culture of learning. As an intern at HNC, you are a valued asset and an integral member of a small staff.

Available Positions

Full or part time EE Internship positions are available.

EE Internship positions available:
- Fall positions run September-December with time off for Thanksgiving and Christmas.
- Winter/Spring positions run January-May.
- Summer positions run June-August.
- Year long positions may begin in any season

Hiring preference is given to applicants interested in 9-12 month internships.

Qualifications

The positions at Hartley have been designed for individuals pursuing careers in outdoor or environmental education, recreation, environmental studies, or similar fields. Degree-pursuing students are encouraged to apply; you may be able to receive credit for your internship.

HNC values diversity and welcomes applicants with varying life experiences. We are looking for enthusiastic people willing to give their talents in return for structured opportunities to grow as an educator.

A Day in the Life...

As a school-year EE Intern at Hartley, you may spend your time...
- Teaching Animal Tracks, Pond Ecology, Orienteering or another of our class offerings to school field trip groups
- Greeting & assisting volunteers
- Assisting or teaching camp programs
- Joining in a staff training, meeting or hike
- Assisting with non-profit administration
- 20-40 hours per week internship flexibility

As a summer EE Intern at Hartley, you may spend your time...
- Leading nature-based camps for kids ages 4-12
- Climbing trees, looking for animal clues, roasting marshmallows with campers
- Researching fun camp games or art activities
- Caring for our native plant garden, monarch butterfly program, resident animals or trails
- Greeting & assisting volunteers
- 40 hours per week internship preferred

Benefits

EE Intern educators receive:
- Stipend of up to $800/month
- Paid time off for year long interns
- Professional development opportunities: workshops, conferences, leading trainings
- Granite Gear daypack upon completion